
PUBLIC CONTRACTS REGULATORY AGENCY
AGENCE DE REGULATION DES MARCHES PUBLICS

**COMMISSION IN CHARGE OF THE CATEGORISATION OF SERVICE PROVIDERS
IN THE BUILDING AND PUBLIC WORK SECTOR**

SUB-SECTOR
“ENERGY”

CATEGORISATION CRITERIA
“TECHNICAL STUDIES AND CONTROL”

TABLE OF CONTENTS

1. BACKGROUND.....	4
2. SUBJECT OF THE CALL FOR CANDIDATURES	4
3. CATEGORISATION CANDIDATURE FILE	5
3.1. Volume 1: Administrative file	5
3.2. Volume 2: Technical file.....	5
4. EVALUATION CRITERIA.....	6
4.1. Rejection criteria:	6
4.2. Essential criteria:	7
5. WITHDRAWAL AND SUBMISSION OF FILES	7
6. COMPLEMENTARY INFORMATION.....	8
7. PUBLICATION OF RESULTS.....	8
8. FORMS	9
9. EVALUATION SCALES	16
9.1 QUALIFICATION CRITERIA.....	17
9.2 CLASSIFICATION CRITERIA	19

CALL FOR CANDIDATURES

CALL FOR CANDIDATURES No. _____ /ARMP/CCP-BTP/17 of _____ for the categorisation of engineering companies and consulting firms in the “energy” sub-sector.

1. BACKGROUND

In order to improve the performance of the public contracts system, the Prime Minister, Head of Government by Order No. 016/PM of 1 February 2016 laid down the terms and conditions for the categorisation of service providers in the Building and Public Works (BTP) sector.

In this regard, the Director General of the Public Contracts Regulatory Agency hereby calls for candidatures for the classification of engineering companies and consulting firms in the “Energy” sub-sector.

Note: This excludes individual consultants and geotechnical laboratories governed by specific texts.

2. SUBJECT OF THE CALL FOR CANDIDATURES

This call for candidatures is aimed at categorising engineering companies, consulting firms and individual consultants governed by Cameroonian law capable of conducting studies and control missions of services performed in the sub-sector concerned, in one of the following five (5) categories:

CATEGORY	LEVEL OF COMPLEXITY	COMPANIES CONCERNED
A	Very large-scale services, whatever the level of complexity	Engineering companies and consulting firms having more than twenty (20) employees and which annual turnover before tax of more than 1 billion (1,000,000,000) CFA F
B	Large-scale or highly complex services	Engineering companies and consulting firms having between eleven (11) and twenty (20) employees and with annual turnover before tax greater than one hundred million (100,000,000) CFA F but not exceeding one billion (1,000,000,000) CFA F.
C	Fairly large-scale or relatively complex services	Engineering companies and consulting firms having between six (6) and ten (10) employees with annual turnover before tax greater than fifty million (50,000, 000) CFA F but not exceeding one hundred million (100,000,000) CFA F.
D	Medium-scale services or services of intermediate complexity	Engineering companies and consulting firms having between three (3) and five (5) employees with annual turnover before tax greater than fifteen million (15,000,000) CFA F and not exceeding fifty million (50,000,000) CFA F.
E	Small-scale or low-complexity services	Engineering companies and consulting firms having more than two (2) employees with annual turnover before tax is more than 15 million (15,000,000) CFA F

Engineering companies and consulting firms can be qualified and classified in one or more categories of the following activities sectors:

Electricity:

- Rural and suburban electrification;
- Domestic electrical installations.

a- Renewable energy:

- Rural, urban and suburban electrification by solar system.

3. CATEGORISATION CANDIDATURE FILE

The candidates should submit a bound file comprising two volumes as follows:

3.1. Volume 1: Administrative file

The following administrative documents, not older than three (3) months, should be submitted:

❖ ***Compliance of the service provider with legal and regulatory provisions governing access to public procurement:***

1. A stamped application on the engineering Company's or consulting firm's letterhead addressed to the Director General of the Public Contracts Regulatory Agency;
2. A Certificate of Non-Exclusion (CNE) from Public Contracts issued by ARMP;
3. A clearance certificate issued by the National Social Insurance Fund (CNPS), indicating the staff number and the payroll reported by the service provider during the last three financial years or since the creation of the engineering company or consulting firm, if the later was created less than three years ago;
4. A Proof of solvency of less than ninety (90) days issued by the issued by the Court Registry of the place where the candidate's head office is located;
5. A debt clearance certificate, attesting that the taxpayer is in good standing with the Tax Administration;
6. Two (2) copies of the Statistical and Tax Declaration of the last three (3) years or since the creation of the engineering company or consulting firm, if is the later was created less than three years ago;
7. A location plan of the engineering company or consulting firm signed by its manager with pictures (external views) of the head office building attached.

❖ ***Administrative and technical structures as well as share capital:***

1. A true certified copy of the certificate of registration in the Trade Register;
2. Certificate(s)of ownership and receipt of payment of the property tax or lease contract(s).

3.2. Volume 2: Technical file

The candidate should submit the following technical documents:

❖ ***Qualification and experience of permanent staff:***

List of permanent supervisory and management staff, according to form No. 4, stating their professional skills in the given domain, as well as the required supporting documents, namely:

- A curriculum vitae dated and signed by the employee and the various documents justifying his/her experience;
- A copy of the diploma (or equivalent):
 - signed by a competent administrative authority (for secondary education);

- authenticated by the competent academic authority (for higher education).

Note: As concerns diplomas obtained abroad, the equivalences delivered by MINESUP are required.

❖ **Personal technical equipment and logistics related to the activity sector of the service provider:**

- 1- The list of personal technical equipment and logistics with corresponding supporting documents attached according to form No. 5;
- 2- The descriptive sheet of the technical and administrative sites (number and surface area of offices at the head office, and of branches if any) in accordance with form No. 3

❖ **Level of compliance with Quality, Hygiene, Safety and Environment (QHSE) standards, according to the evaluation scale:**

- 1- Curriculum vitae of the QHSE manager;
- 2- Logistics and equipment devoted to QHSE.

Note: Make sure you attach supporting documents.

❖ **Level of compliance with the labour legislation in force in Cameroon, according to the evaluation scale:**

- 1- Official report of the election of staff representatives ;
- 2- Third party liability insurance of the engineering company or consulting firm.

❖ **Experience and references for services delivered in Cameroon:**

- 1- Detailed list of services performed by the engineering company or consulting firm in the given activity sector over the last ten (10) years in accordance with form No. 6;
- 2- Official reports of provisional and/or final acceptance;
- 3- Copies of the essential pages (those relating to the subject, the amount and the identification of contractors) of contracts or agreements executed in the “Energy” sub-sector.

The forms hereinafter, duly filled, dated and signed, should be attached to the candidature file. These are:

Form 1: Permanent authorisation to check the veracity of declarations

Form 2: Summary of the file documents

Form 3: Candidate’s identification form

Form 4: List of permanent staff

Form 5: List of personal technical equipment and logistics

Form 6: List of the most relevant experiences and references for the last 10 years

4. EVALUATION CRITERIA

4.1. Rejection criteria:

- Absence of a document in the administrative file;
- False declaration or forged documents;
- Absence of Certificate(s) of Ownership and a receipt indicating payment of the property tax or lease contract(s);

- Absence of a minimum of required technical equipment and logistics in the smallest category of the sector concerned;
- Number of permanent technical staff inferior to the minimum required for each category;
- Absence of absence of a location plan of the engineering company or consulting firm signed by its manager with pictures (external views) of the head office building attached.

4.2. Essential criteria:

Candidates shall be evaluated at two (2) levels:

- i. Qualification
- ii. Classification

In this regard, the following shall be considered:

For qualification:

- compliance of the service provider with legal and regulatory provisions governing access to public procurement;
- administrative and technical structures as well as share capital;
- personal technical equipment and logistics related to the activities for which the service provider intends to provide services (refer to the minimum required in the smallest category of the given sector);
- (refer to the minimum required in the smallest category of the sector concerned);
- experience and references for services already provided in Cameroon;
- qualification and experience of the permanent staff;
- location plan of the engineering company or consulting firm signed by its manager with pictures (external views) of the head office building attached.

For engineering companies or consulting firms created less than three (3) years ago, the experience and references of the founder or technical officials shall be taken into account during the evaluation.

For classification:

- activities sector(s);
- administrative situation (number of staff and payroll);
- turnover;
- level of expertise of the permanent technical staff;
- quantity of technical equipment and logistics;
- level of compliance with Quality, Hygiene, Safety and Environment (QHSE) standards;
- level of compliance with the labour legislation in force in Cameroon;
- maximum amount of contracts for which the service provider can bid;
- experience in the delivery of the services concerned.

5. WITHDRAWAL AND SUBMISSION OF FILES

The candidature file and the evaluation scales can be obtained every day during working hours from (i) the Commission in charge of the Categorisation of Service providers in the Building and Public Works sector, found in the head office of ARMP located in Mballa II, telephone: 243 00 51

66, 243 00 49 78, 243 59 65 62, 243 73 36 49, Ee-mail: ccp-btp@armp.cm, (ii) ARMP Regional Centres or (iii) downloaded from the Commission' website (categorisation.armp.cm).

Candidature files in English or French in seven (7) copies, including **one (1) original and six (6) copies** should be submitted against receipt, to the Mail service of ARMP, telephone: 222 201 803, on the ground floor of the head office building in Mballa II, or in ARMP Regional Centres, between 7.30 a.m. and 3 p.m. latest, local time, with the indication:

CALL FOR CANDIDATURES No. _____/ARMP/CCP-BTP/17 of _____ FOR THE CATEGORISATION OF ENGINEERING COMPANIES AND CONSULTING FIRMS IN THE "ENERGY" SUB-SECTOR.

6. COMPLEMENTARY INFORMATION

Complementary information may be obtained everyday during working hours from the Commission in charge of the Categorisation of Service Providers in the Building and Public Works sector, telephone: 243 00 51 66, 243 00 49 78, 243 59 65 62, 243 73 36 49, e-mail: ccp-btp@armp.cm, or ARMP Regional Centres.

7. PUBLICATION OF RESULTS

Categorised engineering companies or consulting firms shall be informed of the results by a release from the Director General of ARMP in authorised publications and on the websites of ARMP and the Commission (www.armp.cm and categorisation.armp.cm).

Yaounde, _____

DIRECTOR GENERAL,

8. FORMS

(Letterhead of the engineering company or consulting firm)

FORM 1: PERMANENT AUTHORISATION TO CHECK THE VERACITY OF DECLARATIONS

Ref. No. _____, on _____

**TO THE DIRECTOR GENERAL
OF ARMP
P.O.Box 6604
YAOUNDE**

**Subject : Permanent authorisation to check the veracity
of declarations and references**

Sir,

I the undersigned _____, National ID No. _____, issued on _____, General Manager* of the engineering company or consulting firm _____, tax payer card No. _____, with its head office located in _____, P.O. Box _____, Tel. _____, hereby authorise the Commission in charge of the categorisation of service providers in the Building and Public Works sector to carry out, within the framework of the execution of its missions, any check on the veracity of declarations found in the candidature file submitted by the engineering company or consulting firm, in view of its participation in the Call for candidatures No. _____.

In witness whereof this authorisation is issued to serve the purpose for which it is intended./-

Signature of the General Manager

**Make sure you indicate the function*

(Letterhead of the engineering company or consulting firm)

FORM 2: SUMMARY OF THE FILE DOCUMENTS

No.	DOCUMENTS	YES	NO
Administrative file			
Compliance of the service provider with legal and regulatory provisions governing access to public procurement			
	Stamped application on the engineering company's or consulting firm's letterhead addressed to the Director General of the Public Contracts Regulatory Agency		
	Certificate of Non-Exclusion (CNE) from public contracts issued by ARMP		
	Clearance certificate issued by the National Social Insurance Fund (CNPS), mentioning the number of employees and the payroll reported by the service provider during the last three financial years or since the creation of the engineering company or consulting firm, if the later was created less than three years ago		
	Proof of solvency of less than ninety (90) days issued by the Court Registry of the place where the candidate's head office is located		
	Debt clearance certificate, attesting that the tax payer is in good standing with the Tax Administration		
	Copies of the Statistical and Tax Declaration of the last three (3) years or since the creation of the engineering company or consulting firm, if the later was created less than three years ago		
	Location plan of the engineering company or consulting firm signed by its manager with pictures (external views) of the head office building attached Engineering company or consulting firm		
Administrative and technical structures as well as share capital			
	True certified copy of the certificate of registration in the Trade Register		
	Certificate(s) of ownership and receipt indicating payment of the property tax or lease contract(s)		
Technical file			
Personal technical equipment and logistics related to the activity sector of the service provider			
	List of personal technical equipment and logistics with corresponding supporting documents		
	Descriptive sheet of the technical and administrative sites (number and surface area of offices at the head office, and of branches if any)		
Experience and references for services delivered in Cameroon			
	Detailed list of services performed by the engineering company or consulting firm in the given activity sector over the last ten (10) years		
	Official reports for provisional and/or final acceptance		
	Copies of the essential pages (those relating to the subject, the amount and the identification of contractors) of contracts or agreements executed in the "Energy" sub-sector.		
Qualification and experience of permanent staff			
	List of permanent supervisory and management staff, stating their professional skills in the given domain, as well as required supporting documents		
Level of compliance with Quality, Hygiene, Safety and Environment (QHSE) standards			
	Curriculum vitae of the QHSE manager		
	List of technical equipment and logistics devoted to QHSE		
Level of compliance with the labour legislation in force in Cameroon			
	Official report of the election of staff representatives		
	Third party liability insurance of the engineering company or consulting firm		
Total number of documents			

Signature of the General Manager

(Letterhead of the engineering company or consulting firm)

FORM 3: CANDIDATE'S IDENTIFICATION FORM

Name of the engineering company or consulting firm:

.....

Head office address:

.....

Telephone:

Fax:

Website:

E-mail:

Corporate form: Ets Ltd PLC

Activities:

.....

Date of creation: ____ (dd)/ ____ (mm)/ ____ (yyyy)

RCCM No.:

Tax payer No.:

Is the engineering company or consulting firm bound by a National or Professional Collective Agreement?

YES NO

If YES, which one?

Does the engineering company or consulting firm have a third party liability insurance? YES NO

Does the engineering company or consulting firm have staff representatives?

YES NO If YES, how many?

Does the engineering company or consulting firm have an occupational hygiene and safety committee? YES NO

Is the engineering Company or consulting firm bound by an agreement with a medical centre or an occupational medical doctor? YES NO

Does the engineering Company or consulting firm hold a register of its staff medical checks? YES NO

General Manager*:

Names and

Surnames:.....

Deputy General Manager:

Names and

Surnames:.....

Manager:**

Names and

Surnames:.....

**Make sure you indicate the function*

***If any*

Permanent staff of the engineering company or consulting firm (number)

Category	Men	Women
Senior staff		
Supervisory staff		
Executing staff		
Others		
TOTAL		

Turnover of the engineering company or consulting firm

Years	Amount (CFA F)
2016 financial year	
2015 financial year	
2014 financial year	

Description of the workplace

Offices	<input type="checkbox"/> Yes <input type="checkbox"/> No if Yes, Number: ____ Surface: ____ m ²
Workshops	<input type="checkbox"/> Yes <input type="checkbox"/> No if Yes, Number: ____ Surface: ____ m ²
Warehouses	<input type="checkbox"/> Yes <input type="checkbox"/> No if Yes, Number: ____ Surface: ____ m ²
Internal infirmary	<input type="checkbox"/> Yes <input type="checkbox"/> No
Firefighting equipment	<input type="checkbox"/> Extinguishers <input type="checkbox"/> Sand boxes <input type="checkbox"/> Smoke detectors
Fire safety system and installations	<input type="checkbox"/> Automatic fire extinguishing system <input type="checkbox"/> Fire hose cabinet
Dustbins	<input type="checkbox"/> Yes <input type="checkbox"/> No if Yes, Number: ____ Capacity: ____ litres
Utilities	<input type="checkbox"/> Water <input type="checkbox"/> Facilities (WC, toilets, etc.) <input type="checkbox"/> Electricity <input type="checkbox"/> Telephone <input type="checkbox"/> Internet

Signature of the General Manager

(Letterhead of the engineering company or consulting firm)

FORM 4: LIST OF PERMANENT MANAGEMENT AND SUPERVISORY STAFF

No.	NAME AND SURNAME	DIPLOMA	EXPERIENCE	CURRENT POSITION	CONTRACT REFERENCE	CNPS REFERENCE

Note: Make sure you attach true certified or authenticated copies of certificates or diplomas, ID photocopies, CV and supporting documents for the experience mentioned.

Signature of the General Manager

(Letterhead of the engineering company or consulting firm)

FORM 5: LIST OF PERSONAL TECHNICAL EQUIPMENT AND LOGISTICS

No.	DESIGNATION	QUANTITY

Note: Make sure you attach true certified or authenticated copies of vehicle registration documents and receipts of other equipment and logistics.

Signature of the General Manager

(Letterhead of the engineering company or consulting firm)

FORM 6: LIST OF THE MOST RELEVANT REFERENCES FOR THE LAST 10 YEARS

No.	CRITERIA	SERVICE 1	SERVICE 2	SERVICE 3	SERVICE 4	SERVICE 5
1	Subject of the contract					
2	Sources of financing					
3	Nature of services					
4	Project Owner					
5	Contract holder					
6	Amount including taxes					
7	Official report of provisional or final acceptance					
8	Additional clauses, if any					

Note: Make sure you attach photocopies of the first and last pages of contracts concerned and other supporting documents (reports, etc.).

Signature of the General Manager

9. EVALUATION SCALES

9.1 QUALIFICATION CRITERIA

No.	CRITERIA	SUB-CRITERIA		YES/NO		
1	Compliance of the service provider with legal and regulatory provisions governing access to public procurement	1.1 Administrative file	1.1 .1	Stamped application addressed to the Director General of ARMP		
			1.1 .2	Certificate of non-exclusion from public contracts		
			1.1 .3	Clearance certificate issued by the National Social Insurance Fund (CNPS), mentioning the number of employees and the payroll reported by the service provider during the last three (3) financial years or since the creation of the engineering company or consulting firm, if the later was created less than three (3) years ago		
			1.1 .4	Proof of solvency of less than ninety (90) days issued by the Court Registry of the place where the candidate's head office is located		
			1.1 .5	Debt-clearance certificate		
			1.1 .6	Two (2) copies of the Statistical and Tax Declaration of the last three (3) years or since the creation of the engineering company or consulting firm , if the later was created less than three (3) years ago		
			1.1 .7	Location plan of the engineering company or consulting firm signed by its manager with pictures (external views) of the head office building attached		
2	Administrative and technical structures as well as share capital	2.1 Administrative, technical and financial aspects	2.1 .1	True certified copy of the certificate of registration in the Trade Register		
			2.1 .2	Certificate(s) of ownership and receipt indicating payment of the property tax or lease contract(s)		
3	Personal technical equipment and logistics related to the activity sector of the service provider	3.1 Personal technical equipment and logistics	3.1 .1	Check the list of technical equipment and logistics of the smallest category related to the activity sector concerned(Rural, urban and suburban electrification; Interior electric facilities; Rural, urban and suburban electrification by solar system)		
4	Experience and references for services delivered in Cameroon	4.1 The experience and references of the founder or technical officials shall be taken into account for engineering companies or consulting firms created less than three (3) years ago.	4.1 .1	See the references of the smallest category related to the activity sector concerned(Rural, urban and suburban Electrification; Interior electric facilities; Rural, urban and suburban electrification by solar system.)		
5	Qualification and experience of the permanent staff	5.1 Permanent technical staff	Existence of the following permanent staff			
			5.1 .1	Check the list of technical staff of the smallest category related to the activity concerned(Rural, urban and suburban Electrification; Interior electric facilities; Rural, urban and suburban electrification by solar system.)		
TOTAL					TOTAL	

9.2 CLASSIFICATION CRITERIA

9.2-1. ENERGY

CATEGORY	CRITERIA	SUB-CRITERIA		YES	NO
TO	1. Activity sector	1.1	<i>All research study and/or controls of projects services for rural electrification and public lighting, interior electric and renewable solar energy whose amount is above 1 billion.</i>		
	2. Administrative situation (checkCNPS document)	2.1 Number employees	More than twenty (20) employees		
		2.1 Payroll	At least equal to 20% of the average turnover of the last three (3) years		
	3. Turnover	3.1	Annual turnover before tax above one billion (1,000,000,000) CFA F		
	4. Permanent technical staff	4.1	1 Electrical engineer (GCE A level +5) +8 years of experience or (GCE A level +3) +10 years of experience or equivalent		
		4.2	1 Civil, rural or mechanical engineer (GCE A level +5) +8 years of experience or (GCE A level +3) +10 years of experience or equivalent		
		4.3	1 Senior Surveys Technician (GCE A level +2) +7 years of experience or equivalent		
	5. Personal technical equipment and logistics	5.1	2 Tellurometers		
		5.2	1 Software licence for electrical projects study		
		5.3	1 Software licence for electrical projects management		
		5.4	Grounding device		
		5.5	1 Total station		
		5.6	2 light metres		
		5.7	6 Decametres		
		5.8	3 Pedometers		
		5.9	1 Plotter		
		5.10	1 camera		
		5.11	3 Computers		
		5.12	3 Printers		
		5.13	2 Photocopy machine		
		5.14	2 Temperature sensor probe		
		5.15	2 Solarimeters		
		5.16	1 isolation controller		
		5.17	2 Liaison vehicle (4x4)		
		5.18	Offices surface area above or equal to 80 square metres		
	6. Level of compliance with QHSE standards	6.1 Equipment and logistics	6 sets of individual protection equipment (helmets, hearing protective helmet, respiratory protection mask, chasuble, safety shoes, gloves)		
1 Lot of collective protection equipment (triangle, cones, marking tape)					
7. Level of compliance with the labour legislation in force in Cameroon	7.1	Third-party liability insurance			
	7.2	Report of election of staff representatives			
8. Maximum amount of contracts for which the service provider can bid	8.1 Threshold	Unlimited			

CATEGORY	CRITERIA	SUB-CRITERIA		YES	NO
	9. Experience in the provision of services concerned	9.1	Reference of a similar contract, of an amount at least equal to 600 million or two (2) contracts which cumulative value is less than or equal to 800 million, within the last ten years.		
B	1. Activity sector	1.1	<i>All research study and/or controls of projects services for rural electrification and public lighting, interior electric and renewable solar energy whose amount is above 100 billion.</i>		
	2. Administrative situation (checkCNPS document)	2.1 Number of employees	Between eleven (11) and twenty (20) employees		
		2.2 Payroll	At least equal to 20% of the average turnover of the last three (3) years		
	3. Turnover	3.1	Annual turnover before tax above one hundred million (100,000,000) CFA F not exceeding one billion (1,000,000,000) CFA F		
	4. Permanent technical staff	4.1	1 Electrical engineer (GCE A level +5) +6 years of experience or (GCE A level +3) +8 years of experience or equivalent		
		4.2	1 Civil, rural or mechanical engineer (GCE A level +5) +6 years of experience or (GCE A level +3) +8 years of experience or equivalent		
	5. Personal technical equipment and logistics	5.1	1 Software licence for electricity projects management		
		5.2	Software licence for electricity projects study		
		5.3	1 Tellurometer		
		5.4	Grounding device		
		5.5	1 Total station		
		5.6	2 light metres		
		5.7	4 measuring tape		
		5.8	2 Pedometers		
		5.9	1 Plotter		
		5.10	1 camera		
		5.11	2 Computers		
		5.12	2 Printers		
		5.13	1 Photocopy machine		
		5.14	2 Temperature sensor probe		
		5.15	1 isolation controller		
5.16	2 Liaison vehicle (4x4)				
5.17	2 Solarimeters				
5.18	Surface area of offices above or equal to 40 metres square				
6. Level of compliance with QHSE standards	6.1 Equipment and logistics	4 sets of individual protection equipment (helmets, hearing protective helmet, respiratory protection mask, chasuble, safety shoes, gloves)			
		1 set of collective protection equipment (triangle, cones, marking tape)			
7. Level of compliance with the labour legislation in force in Cameroon	7.1	Third-party liability insurance			

CATEGORY	CRITERIA	SUB-CRITERIA		YES	NO	
B	8. Maximum amount of contracts for which the service provider can bid	8.1 Threshold	2 billion			
	9. Experience in the provision of services concerned	9.1	Reference of a similar contract, of an amount at least equal to 60 million or two (2) contracts with cumulative value less than or equal to 80 million, within the last ten years.			
C	1. Activity sector	1.1	<ul style="list-style-type: none"> - <i>Study and/or control of an MT/BT three-phase network conversion with H59 or H61 station, MT/BT single-phase network, underground MT/BT network with H59 station, conversion of single-phase networks into three-phase expansion networks, central+ BT network, light Points, control cabinet, MT/BT station, BT and light Points network expansion, control cabinet, BT network expansion ;</i> - <i>Interior electric facilities (building for offices, housing, laboratory)</i> - <i>Electrification through solar station, solar street light</i> 			
	2. Administrative situation (check CNPS document)	2.1 Number of employees	Between six (6) and ten (10) employees			
		2.2 Payroll	At least equal to 20% of the average turnover of the last three (3) years			
	3. Turnover	3.1	Annual turnover before tax above fifty million (50,000,000) CFA F and not exceeding one hundred million (100,000,000) CFA F			
	4. Permanent technical staff	4.1	1 Electrical engineer (GCE A level +5) 4 years of experience or (GCE A level +3) 6 years of experience or equivalent			
	5. Personal technical equipment and logistics	5.1	1 Software licence for electricity projects management			
		5.2	Software licence for electricity projects study			
		5.3	Computer			
		5.4	1 Tellurometer			
		5.5	1 Photocopy machine			
		5.6	1 Printer			
		5.7	1 Pedometer			
		5.8	1 Theodolite			
		5.9	3 measuring tape			
5.10		1 camera				
5.11		Temperature sensor probe				
5.12	1 liaison vehicle					
5.13	1 light metre					
5.14	1 Solarimeter					

CATEGORY	CRITERIA	SUB-CRITERIA		YES/NO		
C		5.15	Grounding device			
		5.16	1 isolation controller			
		5.17	Surface area of offices above or equal to 20 metres square			
	6. Level of compliance with QHSE Standards	6.1 Equipment and logistics	3 sets of individual protection equipment (helmets, hearing protective helmet, respiratory protection mask, chasuble, safety shoes, gloves)			
			1 set of collective protection equipment (triangle, cones, marking tape)			
	7. Level of compliance with the labour legislation in force in Cameroon	7.1	Third-party liability insurance			
	8. Maximum amount of contracts for which the service provider can bid	8.1 Threshold	200 million			
9. Experience in the provision of services concerned	9.1	Reference of a similar contract, of an amount at least equal to 30 million or two (2) contracts with cumulative value less than or equal to 40 million, within the last ten years.				
D	1. Activity sector	1.1	<ul style="list-style-type: none"> - <i>Study and/or control of a single-phase network into three-phase network conversion and BT network expansion, central + BT network, light Points, control cabinet, MT/BT station, BT and light Points network expansion, control cabinet, BT network expansion ;</i> - <i>Interior electric facilities (building for offices, housing, laboratory; renewable solar energy)</i> - <i>Electrification by solar station, solar street light</i> 			
	2. Administrative situation (check CNPS document)	2.1 Number of employees	Between three (3) and five (5) employees			
		2.2 Payroll	At least equal to 20% of the average turnover of the last three (3) years			
	3. Turnover	3.1	Annual turnover before tax above fifteen million (15,000,000) CFA F and not exceeding fifty million (50,000,000) CFA F			
	4. Permanent technical staff	4.1	1 Electrical engineer (GCE GCE A level +5) +2 years of experience or (GCE A level +2) +4 years or advanced technician (GCE A level +2) +7 equivalent years of experience			
	5. Personal technical equipments and logistics	5.1	1 Tellurometer			
		5.2	1 Pedometer			
		5.3	Temperature sensor probe			
5.4		Computer				
5.5		1 Printing-copy machine				

CATEGORY	CRITERIA	SUB-CRITERIA		YES/NO	
D		5.6	1 Software licence for electricity projects management		
		5.7	1 Software licence for electricity projects study		
		5.8	1 camera		
		5.9	1 isolation controller		
		5.10	2 measuring tape		
		5.11	Grounding device		
		5.12	1 light metre		
		5.13	1 Theodolite		
		5.14	1 Solarimeter		
		5.15	1 Transport means		
		5.16	Offices surface area above or equal to 12 metres square		
	6. Level of compliance with QHSE Standards	6.1 Equipment and logistics	2 sets of individual protection equipment (helmets, hearing protective helmet, respiratory protection mask, chasuble, safety shoes, gloves)		
			1 set of collective protection equipment (triangle, cones, marking tape)		
	7. Maximum amount of contracts for which the service provider can bid	7.1 Threshold	100 million		
	8. Experience in the provision of services concerned	8.1	Reference of a similar contract, of an amount at least equal to 9 million or two (2) contracts with cumulative value less than or equal to 12 million, within the last ten years.		
E	1. Activity sector	1.1	<p>- Study and/or control of a single-phase network into three-phase network conversion and BT network expansion, central + BT network, light Points, control cabinet, MT/BT station, BT and light Points network expansion, control cabinet, BT network expansion ;</p> <p>- Interior electric facilities (building for offices, housing, laboratory)</p>		
	2. Administrative situation (check CNPS document)	2.1 Number of employees	At most two (2) employees		
		2.2 Payroll	At least equal to 20% of the average turnover of the last three (3) years		
	3. Turnover	3.1	Annual turnover before tax not exceeding fifteen million (15,000,000) CFA F		
	4. Permanent technical staff or Promoter	4.1	1 Senior Civil Engineering Technician (GCE A level +7 years of experience) or equivalent		
	5. Personal technical equipment and logistics	5.1	1 Computer		
		5.2	1 printing copy machine		
		5.3	1 Software licence for electricity projects study		
5.4		1 Software licence for electricity projects management			

CATEGORY	CRITERIA	SUB-CRITERIA		YES/NO	
E		5.5	1 Solarimeter		
		5.6	1 Pedometer		
		5.7	1 Motorized transport means		
		5.8	1 camera		
		5.9	1 measuring tape		
		5.10	Grounding device		
		5.11	1 Temperature sensor probe		
		5.12	1 Tellurometer		
		5.13	1 Theodolite		
		5.14	1 light metre		
		5.15	1 set of individual protection equipment (helmets, hearing protective helmet, respiratory protection mask, chasuble, safety shoes, gloves)		
		5.16	1 set of collective protection equipment (triangle, cones, marking tape)		
		5.17	Surface area of offices above or equal to 12 square metres		
		6. Maximum amount of contracts for which the service provider can bid	6.1 Threshold	30 million	